

**2009 Northeast Region Area 3
COLLEGE OF
COMMISSIONER SCIENCE**



SATURDAY, APRIL 25, 2009

CATALOG

**CHRISTIAN BROTHERS ACADEMY
6245 Randall Road
SYRACUSE, NEW YORK 13214**

Directions

**Christian Brothers Academy, 6245 Randall Road
Syracuse, NY 13214**

Directions to Christian Brothers Academy

From east of Syracuse, follow I-90 (N.Y. State Thruway) to exit 34A (I-481). Take I-481 South to exit 3W (Dewitt / E. Genesee St.) Proceed west on E. Genesee St. Go to the second traffic light. Turn left onto Jamesville Rd. and travel approximately 0.4 miles to traffic light. Turn right onto Randall Rd. and go straight approximately 0.9 miles, school will be on your right.

From south of Syracuse, follow I-81 North to exit 16A I-481 North (Dewitt). Take I-481 North to exit 2 (Jamesville / Jamesville Rd.) Turn left at the exit onto Jamesville Rd. and proceed North on Jamesville Rd. for approximately 1.4 miles. Turn left onto Randall Rd. and go straight approximately 0.9 miles, school will be on your right.

From north of Syracuse, follow I-81 South to exit 29S I-481 South (Dewitt). Take I-481 South to exit 3W (Dewitt / E. Genesee St.). Proceed west on Genesee St. Go to the second traffic light. Turn left onto Jamesville Rd. and travel approximately 0.4 miles to traffic light. Turn right onto Randall Rd. and go straight approximately 0.9 miles, school will be on your right.

From west of Syracuse, follow I-90 (N.Y. State Thruway) to exit 39 (Baldwinsville / I-690).

Follow I-690 East for approximately 15 miles. I-690 merges with I-481 South. Take I-481 South to exit 3W (Dewitt / E. Genesee St.). Proceed west on E. Genesee St. Go to the second traffic light. Turn left onto Jamesville Rd. and travel approximately 0.4 miles to traffic light. Turn right onto Randall Rd. and go straight approximately 0.9 miles, school will be on your right.

Not looking forward to a long drive to and from the College all in one day? Come early and stay late! Here are 2 hotels that are close to the College location, Christian Brothers Academy:

Danboise Budget Motel 1.1 miles away Approx. \$55/night, plus tax, single or \$65, plus tax, 2 people
6864 E. Genesee St., Fayetteville, NY 13066
315-446-1910

Econo Lodge De Witt 1.7 miles away Approx. \$65/night, plus tax, mention "Boy Scouts"
3400 Erie Blvd. E., Dewitt, NY 13214
315-446-3300

Some other hotels at Carrier Circle (NYS Thruway Exit 35) – less than 10 miles from the College.

- MicroTel, 6608 Old Collamer Road (east on Route 298 from Carrier Circle; first left): \$44.95/night, plus tax; reservations: (315) 437-3500 – group: "Boy Scouts" (Quoted group rate good until April 10th)
- Days Inn, 6609 Thompson Rd, (315) 437-5998, 1 night (1 Room): USD 72.00, plus tax
- Ramada Limited, 6590 Thompson Rd, (315) 463-0202, 1 night (1 Room): USD 59.49, plus tax
- Red Roof Inn, 6614 Thompson Rd, (315) 437-3309, standard rate \$63.99, plus tax



2009 Northeast Region Area 3 COLLEGE OF COMMISSIONER SCIENCE

Dear Fellow Commissioners and Scouters,

Welcome to the 2009 Commissioners' College. This is the first College for our redesigned Area 3. It is being held this year at the Christian Brothers Academy (CBA) in Syracuse, off I-481. The CBA offers us a set of convenient classrooms mostly located in one hallway.

Education is the key to providing Quality Commissioner Service. Again this year, we will be offering an extensive College curriculum, whether you are a brand new Commissioner, or a veteran Commissioner who will be using Continuing Education courses to hone their skills.

As many of you know, there is a new Doctorate of Commissioner Science square knot. The requirements are outlined in the brochure. We have expanded the College to seven (7) classroom periods to better help you achieve your desired degree.

We are very happy to have Gary Butler, National Director, Council Solutions Group, as our Keynote Speaker. This year we are having our Speaker make his presentation during the second half of the lunch period. Because of the size of the cafeteria, we will be able to accommodate the entire College in one sitting.

Reacquaint yourselves with fellow Commissioners from around the Area, while acquiring valuable Commissioner Skills. Any questions can be directed to me at ajblock@roadrunner.com, or feel free to call me at 716-870-0647.

Please mail the **Registration and Course Sign-Up Form**, included in the catalog and your **registration fee** to Northeast Region, BSA, c/o Miriam Vicente, P.O. Box 268, Jamesburg, NJ 08831-9255.

Our quality and diverse staff will be offering over 50 exciting courses for you. We all hope to see you at the Christian Brothers Academy for the 2009 College on April 25.

Yours in Commissioner Science,

A.J. Block, Council Commissioner
Greater Niagara Frontier Council
Chancellor – 2009 NE Region, Area 3 College of Commissioner Science

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KEYNOTE SPEAKER

Gary P. Butler

Gary Butler became National Director of the Council Solutions Group, Boy Scouts of America on August 1, 2008. The Council Solutions Group is charged with building capacity in local councils through positively impacting membership growth and retention, financial health, and program impact utilizing a process of gathering, assessing, strategizing, and providing tactical support and solutions.

Gary grew up in Rhode Island earning his Eagle Scout award, Vigil Honor, and served on the local Scout camp staff for six years. A graduate of Providence College, he began his professional Scouting career in 1980 as a district executive with the Suffolk County Council, Long Island, New York. He subsequently

served as a senior district executive and finance director with the Theodore Roosevelt Council also on Long Island, New York. In 1989, he joined the staff of the Passaic Valley Council in New Jersey as a field director.

In 1992, Gary began serving as a Scout Executive in three councils starting with the Rip Van Winkle Council, Kingston New York, followed by the Penn's Woods Council, Johnstown Pennsylvania in 1997, and later as the Scout Executive of the Greater Niagara Frontier Council in Buffalo, New York in 2001.

In 2005, he joined the national council staff as the Director of the Finance Support Division. During his tenure, Gary visited over seventy-five financially distressed Councils, facilitating with council leadership financial recovery plans.

Gary is married to Sharon and has three children and two grand children.

COMMISSIONER BASIC TRAINING

DEAN: MARK MILLER –REVOLUTIONARY TRAILS COUNCIL

<u>Periods</u>	<u>Course #</u>	<u>Course Name and Description</u>
1 - 7	010	Commissioner Basic Training: You're a new Unit Commissioner? Congratulations! Now what do you have to know and what are your responsibilities? This session is just for you. We will provide you with the information about your new job and why it's important to the success of scouting units in your council.

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BACHELOR OF COMMISSIONER SCIENCE

DEAN: DAVID LIPPITT – OTETIANA COUNCIL

<u>Period</u>	<u>Course #</u>	<u>Course Name and Description</u>
1	BCS 101	Introduction to Commissioner Science: An overview of commissioner service and the single most important resource – <i>The Commissioner Fieldbook</i> .
2	BCS102	Unit Charter Renewal/Quality Unit: The commissioner is an important player in the unit getting its charter renewal act together. Bring about a plan to achieve on-time registration and Quality Unit status for Scouting units.
3	BCS 103	The Commissioner and the District: This course presents an understanding of district and council operations and the importance of a good working relationship among the commissioner, the district executive, and the district committee.
4	BCS 104	Unit Visitation: The rapport between unit leadership and commissioner is very important. This course examines effective unit visits--what should the commissioner be looking for, and how can he/she help the unit become or continue to be strong.
5	BCS105	Practical Solutions for Common Unit Needs: The Unit Commissioner Worksheets and <u>Commissioner Helps for Packs, Troops, and Crews</u> will be covered in this course. In addition, other suggestions will be offered as to how to respond to unit needs.
6	BCS106	A Commissioner's Priorities: This course will help the commissioner to prioritize unit needs, enabling her/him to best utilize her/his time and energy. It will also cover the Centennial Quality Unit Award, which is one of the BSA's principal measurements of unit success.
4	BCS 108A	Effective Boy Scout Roundtables: Come to explore the purpose of the Boy Scout Roundtables, who attends Boy Scout Roundtables and how to present a successful Boy Scout Roundtable. Bring the best practices from your council to share and discuss with your peers. NOTE: This course is a BASIC introduction to Boy Scout Leaders Roundtables.
5	BCS 108B	Effective Cub Scout Roundtables: Come to explore the purpose of the Cub Scout Roundtables, who attends Cub Scout Roundtables and how to present a successful Cub Scout Roundtable. Bring the best practices from your council to share and discuss with your peers. NOTE: This course is a BASIC introduction to Cub Scout Leaders Roundtables.
7	BCS 110	Commissioner Style: Presents important qualities of commissioner diplomacy, a concept of "exceptional service," thoughts about "roots and wings" service recovery, and explains how to remove a volunteer.
1	BCS 112	What Would You Do?: A group participation/discussion session on 10 fascinating situations that commissioners might encounter.
2	BCS 113	Service to New Units: Reviews the specific commissioner actions to provide adequate care for new units.
3	BCS 114	Good Commissioner – Professional Relationships: This special partnership is the core of Scouting success at a council/district level. Learn the qualities and tips that make this relationship work well.

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MASTERS OF COMMISSIONER SCIENCE

DEAN: LEN MALINOWSKI – FINGER LAKES COUNCIL

DEAN: JIM NELSON – FIVE RIVERS COUNCIL

<u>Period</u>	<u>Course #</u>	<u>Course Name and Description</u>
1	MCS 301	No-Lapse/No Drop Commitment: The group will explore why units lapse or drop and how to prevent it, how to develop a no-lapse/no-drop plan for a district, and why this is so important.
2	MCS 303	Commissioner Lifesaving I: This session sets the stage for saving a unit and reviews the basic unit life-saving steps.
3	MCS 304	Commissioner Lifesaving II: This problem solving session explores unit situations requiring the immediate attention of the commissioner.
4	MCS 306	Counseling Skills: The group will explore the concept of counseling, the elements of good counseling, making suggestions and participate in role – playing counseling sessions.
5	MCS 308	Venturing and the Commissioner: This session stresses the importance of a commissioner's commitment to Venturing and suggests basic elements of a plan for a commissioner to help every crew succeed.
6	MCS 309	Good Commissioners Need Both Head and Heart: Includes great reflections for experienced commissioners. Take home thought-provoking tips and anecdotes.
7	MCS 402	Recruiting New Commissioners: This session is for all who recruit Commissioners, but is the bread-and-butter session for all ADCs. It covers the steps of recruiting commissioners, techniques and prospect sources for finding the right person.
1	MCS 406	Effective Unit Service in Remote Rural Areas: This session helps commissioners tailor their service to sparsely populated rural areas, with practical methods for recruiting rural adults and working with rural units.
2	MCS 407	How to Remove a Volunteer: An open discussion of a variety of practical guidelines on this sensitive topic.
3	MCS 408	The Commissioners Top 10 List: Today everyone has their top ten list. This group will explore a top 10 list to guarantee good commissioner service.

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DOCTOR OF COMMISSIONER SCIENCE

DEAN: JEFF MCKINNEY – BADEN POWELL COUNCIL

DEAN: - DON TUTTLE - OTSCHODELA COUNCIL

<u>Period</u>	<u>Course #</u>	<u>Course Name and Description</u>
1	DCS 601	Selecting a Thesis / Research Project Topic: This session introduces the participants to the thesis project, discusses what constitutes a good thesis or research topic, and helps them select their general thesis topic.
2	DCS 602	Limiting the Scope of the Topic: Participants receive help in reducing the thesis topic to workable size and ideas for thesis/ project research.
3	DCS 603	Developing the Thesis Outline and Writing the Report: This session covers the thesis outline and a variety of suggestions for writing and revising the report.
4	DCS 608	Advanced Commissioner Lifesaving: Administrative commissioners are taught to give leadership to a commissioner lifesaving concept. It also guides districts in setting up the lifesaving team approach.
5	DCS 610	Preventing Commissioner Burnout: Covers types of burnout and how to prevent or correct it to maximize effective commissioner tenure. Includes valuable tips on time management and refers to several aspects of "commissioner wellness."
6	DSC 611	Consider Your Spouse and Family: Suggests ways to enhance family relations and resolve family conflicts regarding Scouting. Discusses how commissioners' spouses can receive recognition from Scouting.
7	DCS 612	The Commissioner's Awareness of AIDS: This timely and important course for commissioners urges councils to use the excellent resources of the American Red Cross to help provide important information with implications for Scouting and administrative Scouters.

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CERTIFICATE OF COMMISSIONER CONTINUING EDUCATION

DEAN: JAMES NELSON – HIAWATHA SEAWAY COUNCIL
DEAN: A.J. BLOCK – GREATER NIAGARA FRONTIER COUNCIL

Period	Course #	<u>Course Name and Description</u>
5	CE 021	How to Commission to a Boy Scout Troop: Troops have different issues to deal with than other Scouting units, and their problems can be wide ranging. Our instructors will provide you with examples and some “how to” tips on commissioning to these units. Bring your questions and some examples of issues you are encountering for discussion.
6	CE 031	How to Commission to a Cub Scout Pack: Each Pack has different issues they need to deal with. This session will provide ideas on how to deal with those issues, and insights and suggestions from our instructors. This session will give you the opportunity to discuss possible solutions to problems you may be encountering, or have dealt with in the past.
1	CE 704	Conflict Management--Dealing with Difficult People: Understanding causes of conflict and using conflict to achieve more effective results.
2	CE 737	Effective Commissioner Communications: Diagnoses of the Commissioner’s style and that of others. How do those differences impact effective communication?
5	CE 743	Help Them Be Prepared: Overview of the Guide to Safe Scouting for Unit Activities.
4	CE 761	Age Appropriate Programs: Have you stopped to think about the programs being offered to Packs and Troops? Are the programs appropriate for that age? This course will explore what programs should be used for the best results at varying age levels.
3	CE 762	Adult Recognitions: An overview of not only Commissioner awards, but all the adult recognition awards offered for Scouters.
6	CE 764	Centennial Quality Units: Review of the requirements for new Centennial Quality Unit and how the Commissioner can guide the unit to improvement in the crucial aspects of their program.
1 - 2	CE 771	Trainer’s EDGE: The Trainer’s EDGE replaces the Trainer Development Conference (BSA 500) as the required train-the-trainer course for Wood Badge and NYLT staffs. The purpose of the Trainer’s EDGE course is to provide and help develop the platform skills of a trainer. It is meant to supplement the practice offered through Wood Badge and NYLT staff development, with a focus on the participant, while raising the level of skill a trainer brings to the staff experience. Only practice can polish these skills, but this course is intended to “train the trainer” on behaviors and resources while offering hands-on experience in methods and media.
7	CE 772	Scouting and Disabilities How commissioners can aid units in being able to provide the full Scouting experience while being sensitive to those with special needs and limitations.
1	CE 773	History of Commissioner Science: An overview of those who wear the Wreath of Service. Looking at the job of the Commissioner and the changes that have occurred over the years.
2	CE 774	Program Planning: Review the aspects of developing a year round program that will help units deliver the best program possible.
3	CE 775	Coaching New Commissioners: Opportunities for orienting and training Commissioners and the requirements for the Arrowhead Honor and Commissioner’s Key.
4	CE 776	Commissioners’ Role in the National Strategic Plan: An overview of the National Strategic

		Plan and how each Commissioner can help attain them.
5	CE 777	Membership Retention: Growing our program is also dependant on retaining those who are already members. An overview of things each Unit can do to keep the program fun and exciting for more experienced Cub Scouts, Boy Scouts and Venturers.
6	CE 778	Guiding Units to Community Service: Helping units understand the importance of doing our duty to our Country through Community Service.
7	CE 779	Public Relations: Methods of raising the awareness of the Scouting program in our Communities.
3	CE 780	Webelos to Scout Transition The Commissioner's role in guiding Packs and Troops to transition Webelos Scouts into Troops.
4	CE 781	Venturing, An Area Perspective: An exploration of the Boy Scout Councils comprising Area 3, Northeast Region, New York. Area maps, a listing of Council and Area Venturing contacts, and program ideas will be discussed and shared. Upcoming training opportunities and Area wide activities will be promoted. Guidelines for Area Youth officer elections will be distributed. Suggestions for Council Web content for Venturing, and links to Councils within the Area will be listed. Web addresses for National, Regional and other sites particular to Venturing will be shared.
3	CC 801	Council Commissioner Update: For Council Commissioners Only: Discussion of the priorities for Council Commissioners as we approach 2010.

2009 DEGREE REQUIREMENTS 2009 NER AREA 3 - COLLEGE OF COMMISSIONER SCIENCE

NOTE: FOR ALL DEGREES, COURSE WORK COMPLETED IN PRIOR YEARS COUNTS TOWARD YOUR DEGREE REQUIREMENTS!

YOU WILL BE GIVEN CERTIFICATES FOR THE COURSEWORK YOU COMPLETED AT THE 2009 NER AREA 3 COLLEGE. YOU WILL NEED TO KEEP ALL OF YOUR CERTIFICATES AS PROOF OF COURSEWORK WHEN APPLYING FOR THE DOCTORATE OF COMMISSIONER SCHINCE, (see requirements pages 12 – 13).

Certificate for Commissioner Basic Training: (initial formal training for Commissioners)

Awarded to attendees who complete the “Basic Training” (Course 010, seven sessions) curriculum

Bachelor of Commissioner Science: Coursework Certificate

Awarded to attendees who complete **five** courses in the Bachelor’s curriculum and **two** other courses.

Master of Commissioner Science: Coursework Certificate

Awarded to attendees who hold the Bachelor’s Degree and who complete **seven** courses in the Master’s curriculum.

Doctor of Commissioner Science: Coursework Certificate

Certificate of Doctoral Course Completion will be awarded to attendees who have completed their Masters of Commissioner Science and complete **five** courses in the Doctorate curriculum and **two** other courses. Certificate will show 7 courses, you need a total of 10 for the Doctorate Program.

Certificate of Commissioner Continuing Education: Coursework Certificate

Awarded to those Scouters who complete any **seven** courses at the College. This Certificate is designed for those who have completed their Doctorates and wish to further their Scouting education, **or** to those Scouters who wish to further their Scouting education without becoming degree candidates.

**Title****Doctorate of Commissioner Science Knot Award****Purpose**

To recognize completion of a standardized program leading to the completion of a thesis or project and the award of the Doctorate of Commissioner Science from a College of Commissioner Science.

Justification

The commissioner is the mainstay for Scouting program administration. It is commissioner service that ensures that units are healthy, productive, and assist in the growth of the program.

The College of Commissioner Science program is designed to have a commissioner learn, through a series of training classes, followed by work experiences to ensure a quality program throughout Scouting. This training will take a number of years to complete. The commissioner finalizes his/her training with an approved thesis or project for the benefit of the Scouting program. This assists both new commissioners as they learn, and seasoned commissioners as they train others.

A well-trained commissioner staff better serves the Scouting program.

The College of Commissioner Science program is a guideline for councils to adapt as they determine will fit their needs.

Having a knot award for the program requires that the commissioner complete, as a minimum, a training program standardized for all BSA programs.

Objectives

To further involve commissioners in providing support to units in their delivery of a quality program experience for all youth in Scouting.

To provide councils an opportunity to recognize commissioners for their tenured service, their involvement in learning more about delivery of quality Scouting, and their involvement in support of others.

Minimum Requirements:

Requirements

Tenure

Serve as a commissioner for a minimum of 5 years. Their service can be in one or more commissioner roles or positions of service.

Training:

A. Bachelor of Commissioner Science Degree (BCS)

Prerequisites

1. Maintain registration in any capacity as a Commissioner during the entire training program listed below.
2. Complete Commissioner orientation (Commissioner *Fieldbook*)
3. Complete commissioner basic training.

Course Requirements

Complete a minimum of seven (7) courses of instruction, at least five (5) of the courses at the Bachelor's program level as listed in the *Continuing Education for Commissioners* manual.

Performance

1. Approval of Council or assigned Assistant Council Commissioner
2. Approval of Scout Executive or Advisor to Commissioner Service

B. Master of Commissioner Science Degree (MCS)

Prerequisites

1. Completion of bachelor's degree.
2. Earned Arrowhead Honor.
3. Current registration as a commissioner.

Course Requirements

Complete a minimum of seven (7) additional courses of instruction (total of 14), at least seven (7) of the courses at the Master's program level as listed in the *Continuing Education for Commissioners* manual.

Performance

1. Approval of Council or assigned Assistant Council Commissioner
2. Approval of Scout Executive or Advisor to Commissioner Service

C. Doctor of Commissioner Science Degree (DCS)

Prerequisites

1. Completion of master's degree.
2. Have been awarded the Commissioner's Key.
3. Current registration as a commissioner.

Course Requirements

Complete a minimum of ten (10) additional courses of instruction not used to qualify for other college awards (total of 24), at least five (5) of the courses at the doctor's program level as listed in the *Continuing Education for Commissioners* manual.

Thesis or Project

1. Completion of a thesis or project on any topic of value to Scouting in the local council.
2. The topic and final paper or project must be approved by the council commissioner, or assigned assistant council commissioner, or the dean of the doctorate program and the staff advisor for commissioner service.

Performance

1. Serve on the College of Commissioner Science faculty (instructor or support staff) or work with training support for commissioners for at least one year.
2. Recruit at least three new commissioners at any level.
3. Approval of Council or assigned Assistant Council Commissioner
3. Approval of Scout Executive or Advisor to Commissioner Service

Grandfather or Sunset Clause:

Since the key requirement of this award is tied to an approval of a Thesis (Councils with a Commissioner's College) or Project (Councils without a Commissioners College) that is only earned once, this award is retroactive for individuals who have completed other requirements prior to the approval of this award. This clause applies for the previous 10 years. Any commissioner who meets these requirements would need to list any courses they have completed previously and then complete their thesis or project to apply for the award.

Award Knot Availability:

The knot can be ordered by the council for presentation from the Supply Group. The catalog number is # 18093.

Award Qualifying Certification:

The council certifies that the individual has met all of the requirements to earn the Doctorate of Commissioner Science Award and should make the presentation at a public gathering to gain recognition for the individual being honored.

2009 NER AREA 3 - COLLEGE OF COMMISSIONER SCIENCE

April 25, 2009

Christian Brothers Academy
Syracuse, New York

SCHEDULE OF ACTIVITIES

NOTE: Appropriate dress for the day is Scout field uniform, worn proudly and correctly.

8:00	DOORS OPEN; LATE REGISTRATION; COFFEE AND DONUTS
8:40 A.M. - 8:50 A.M.	OPENING CEREMONY WELCOME & GENERAL ANNOUNCEMENTS - Cafeteria
9:00 A.M. - 9:50 A.M.	CLASS PERIOD 1
9:55 A.M. - 10:45 A.M.	CLASS PERIOD 2
10:50 A.M. - 11:40 A.M.	CLASS PERIOD 3
11:45 P.M. – 12:55 P.M.	LUNCH – Cafeteria KEYNOTE ADDRESS – Gary Butler National BSA
1:00 P.M. – 1:50 P.M.	CLASS PERIOD 4
1:55 P.M. – 2:45 P.M.	CLASS PERIOD 5
2:50 P.M. – 3:40 P.M.	CLASS PERIOD 6
3:45 P.M. - 4:35 P.M.	CLASS PERIOD 7
4:45 P.M. – 5:15 P.M.	GRADUATION & CLOSING

2009 NER AREA 3 CCS CLASSROOM SCHEDULE AND CREDIT SHEET

PLEASE CIRCLE THE COURSES FOR WHICH YOU HAVE REGISTERED; THEN KEEP THIS SHEET AND USE IT AS YOUR REMINDER.

NOTE: Although your course selections are not binding, your advance registration helps us determine classroom size! Registrations by April 6 are guaranteed a seat; "walk-ins" are welcome on a "space available" basis.

CURRICULUM	ROOM	Opening	1	2	3	LUNCH	4	5	6	7	Graduation and Closing
		8:40 – 8:50	9:00-9:50	9:55-10:45	10:50-11:40	11:45 – 12:55	1:00 – 1:50	1:55 – 2:45	2:50 – 3:40	3:45 – 4:35	4:45 – 5:15
Basic			010				010				
Bachelor's			101	102	103		104	105	106	110	
			112	113	114		108A	108B			
Master's			301	303	304		306	308	309	402	
			406	407	408						
Doctorate			601	602	603		608	610	611	612	
Continuing Education			704	737	762		761	743	764	772	
			773	774	775		776	777	778	779	
			771		780		781	021	031		
Council Commissioners ONLY					801						

Circle the courses you wish to attend. Course titles are on the next page.

COURSE LISTING – 2009 NER AREA 3 - COLLEGE OF COMMISSIONER SCIENCE

COURSE #	TITLE	PERIOD	TIME	NOTES
<u>Commissioner Basic Training</u>				
010	Commissioner Basic Training	1 – 7	9:00 to 4:35	
<u>Bachelor's Level</u>				
101	Introduction to Commissioner Service	1	9:00 to 9:50	
102	Unit Charter Renewal/Quality Unit	2	9:55 to 10:45	
103	The Commissioner and the District	3	10:50 to 11:40	
104	Unit Visitation	4	1:00 to 1:50	
105	Practical Solutions for Common Unit Needs	5	1:55 to 2:45	
106	A Commissioner's Priorities	6	2:50 to 3:40	
108A	Effective Boy Scout Roundtables	4	1:00 to 1:50	
108B	Effective Cub Scout Roundtables	5	1:55 to 2:45	
110	Commissioner Style	7	3:45 to 4:35	
112	What Would You Do?	1	9:00 to 9:50	
113	Service to New Units	2	9:55 to 10:45	
114	Good Commissioner / Professional Relationships	3	10:50 to 11:40	
<u>Master's Level</u>				
301	No-Lapse/No Drop Commitment	1	9:00 to 9:50	
303	Commissioner Lifesaving I	2	9:55 to 10:45	
304	Commissioner Lifesaving II	3	10:50 to 11:40	
306	Counseling Skills	4	1:00 to 1:50	
308	Venturing and the Commissioner	5	1:55 to 2:45	
309	Good Commissioners Need Both Head and Heart	6	2:50 to 3:40	
402	Recruiting New Commissioners	7	3:45 to 4:35	
406	Effective Unit Service in Remote Rural Areas	1	9:00 to 9:50	
407	How to Remove a Volunteer	2	9:55 to 10:45	
408	The Commissioners Top 10 List	3	10:50 to 11:40	
<u>Doctoral Level</u>				
601	Selecting a Thesis / Research Project Topic	1	9:00 to 9:50	
602	Limiting the Scope of the Topic	2	9:55 to 10:45	
603	Developing the Thesis Outline and Writing the Report	3	10:50 to 11:40	
608	Advanced Commissioner Lifesaving	4	1:00 to 1:50	
610	Preventing Commissioner Burnout	5	1:55 to 2:45	
611	Consider Your Spouse and Family	6	2:50 to 3:40	
612	The Commissioner's Awareness of Aids	7	3:45 to 4:35	
<u>Continuing Education</u>				
021	How to Commission to a Boy Scout Troop	5	1:55 to 2:45	
031	How to Commission to a Cub Scout Pack	6	2:50 to 3:40	
704	Conflict Management – Dealing with Difficult People	1	9:00 to 9:50	
737	Effective Commissioner Communications	2	9:55 to 10:45	
743	Help Them to Be Prepared	5	1:55 to 2:45	
761	Age Appropriate Programs	4	1:00 to 1:50	
762	Adult Recognitions	3	10:50 to 11:40	
764	Centennial Quality Units	6	2:50 to 3:40	
771	Trainer's EDGE	1-2	9:00 to 10:45	
772	Scouting and Disabilities	7	3:45 to 4:35	
773	History of Commissioner Service	1	9:00 to 9:50	
774	Program Planning	2	9:55 to 10:45	
775	Coaching New Commissioners	3	10:50 to 11:40	
776	Commissioners' Role in the National Strategic Plan	4	1:00 to 1:50	
777	Membership Retention	5	1:55 to 2:45	
778	Guiding Units to Community Service	6	2:50 to 3:40	
779	Public Relations	7	3:45 to 4:35	
780	Webelos to Scout Transition	3	10:50 to 11:40	
781	Venturing, an Area Perspective	4	1:00 to 1:50	
801	Council Commissioner Update	3	10:50 to 11:40	

Please complete and mail or fax all 3 pages of the registration form to the address or phone number listed below.

**2009 NER AREA 3 - COLLEGE OF COMMISSIONER SCIENCE
REGISTRATION FORM - PLEASE Print Clearly**

Name _____ Council _____
(as you want it on your diploma)

How Should Your First Name Appear on Your Name Tag? _____

Address _____ City _____

State: _____ Zip _____ Phone (_____) _____

E-Mail Address: _____

Your Role In Commissioner Service: _____

Your Role at the College (check ALL that apply): _____ Student _____ Instructor _____ Dean _____ Support Staff

Degree Candidate for: (check only ONE)

_____ Commissioner Basic Training (For new Commissioners only)

_____ Effective Roundtables: Select One: _____ Cub _____ Scout

_____ Bachelor of Commissioner Science

_____ Master of Commissioner Science

_____ Doctor of Commissioner Science

_____ Certificate of Commissioner Continuing Education

Lunch Sandwich Selection: (Select ONE)

_____ Italian Combo _____ Bacon Turkey Bravo

_____ Asiago Roast Beef _____ Sierra Turkey

_____ Mediterranean Veggie

(Lunch includes sandwich, chips, pickle cookie, fruit and a beverage)

Special Dietary or Access Needs? _____

**** College Catalog and Registration Form available on-line at: www.wnyscouting.org ****

Your idea for a new or desired course: _____

**2009 NER AREA 3 - COLLEGE OF COMMISSIONER SCIENCE
REGISTRATION FORM - PLEASE Print Clearly**

REGISTRATION FEE

ACCOUNT: 62005-9255

Registration per person - includes course materials, coffee, donuts, lunch, & patch **\$25.00**

REGISTRATION FORM & FEE MUST BE POSTMARKED OR FAXED BY 5:00PM Friday April 10th, 2009

Late registration (POSTMARKED after 4/10/09 or AT THE DOOR): **\$30.00**

Please mail/fax this form with registration to:

Northeast Region, BSA, 10 Centre Drive, P. O. Box 268, Jamesburg, NJ 08831

Attention: **Accounting Department**

Or fax to the attention of Accounting Department at **609-655-6343**

Print Name As It Appears on Card: _____

Address: _____

Phone: _____

Form of Payment:

- Credit Card Check Money Order Cash (do not mail cash)
 Visa MasterCard AmEx Discover

Credit card no. _____ Expiration date: ____/____
month / year

Total amount to be charged: _____

Signature: _____
(signature is required)

PLEASE COMPLETE AND INCLUDE THE COURSE PREFERENCE SHEET ON THE NEXT PAGE
(We request this information now for class size pre-planning - you may make course changes the day of the College)

2009 NER AREA 3 CCS COURSE PREFERENCE SHEET

PLEASE CIRCLE THE COURSES YOU WOULD LIKE TO TAKE; RETURN WITH REGISTRATION FORM

Name _____ Council _____

NOTE: Although your course selections are not binding, your advance registration helps us determine classroom size! Registrations by April 6 are guaranteed a seat; "walk-ins" are welcome on a "space available" basis.

CURRICULUM	ROOM	Opening	1	2	3	LUNCH	4	5	6	7	Graduation and Closing
		8:40 – 8:50	9:00-9:50	9:55-10:45	10:50-11:40	11:45 – 12:55	1:00 – 1:50	1:55 – 2:45	2:50 – 3:40	3:45 – 4:35	4:45 – 5:15
Basic			010				010				
Bachelor's			101	102	103		104	105	106	110	
			112	113	114		108A	108B			
Master's			301	303	304		306	308	309	402	
			406	407	408						
Doctorate			601	602	603		608	610	611	612	
Continuing Education			704	737	762		761	743	764	772	
			773	774	775		776	777	778	779	
			771		780		781	021	031		
Council Commissioners ONLY					801						

Circle the courses you wish to attend. Your selections will be used to prepare handouts and determine classroom sizes.